RIMS for External Users

The Research Infrastructure Management System (RIMS) provides access to instruments and services across a variety of research facilities at the University of Queensland (UQ). External Users wishing to access these facilities may include researchers from other institutions or commercial and industry partners.

As an external researcher working at a RIMS enabled Research facility at UQ, you <u>may</u> require access to the RIMS application for the purpose of…

    a) Booking sessions on research instrumentation
    b) Ordering consumable items in relation to these bookings
    c) Ordering research services from a facility
    d) Booking training sessions with facilities
    e) Reviewing account histories related to your use of RIMS enabled facilities.

Typically, if you are receiving Technical and Analytical Services from a facility and will not be required to use the RIMS system directly, you will not need to have a user account.

Please check with the UQ research facility you are engaged with first, to determine if you will need a RIMS user account. *They can advise you on their specific requirements for access to their facility.*

(If directed to create a RIMS user account, refer to the [external user](#) section of the [Login to RIMS](#) guide.)

If you have been directed to create an external user account, the facility will review your account application and let you know when it is available to use. External user accounts can log in at https://rims.uq.edu.au/login

NOTE: if you have a login to RIMS from previously working with another UQ facility, you can use the same account. Please advise the facility you are working with of any changes to your personal details and provide them with up-to-date invoicing information.

The RIMS environment requires that you are a participant on a project associated with the facility you are working at. Projects are required to make any bookings or orders in RIMS. The facility will assist you with setting up this project. A project is linked to a group representing your institution or business and references your accounts receivable information.

If you have more additional researchers participating in your research activity, you can arrange for them to be participants of the same project where this is suitable. Please discuss your requirements with the facility you are working with.

For additional information about accessing and using the RIMS application please refer to the [RIMS Systems Training Hub](#) or email rims_support@uq.edu.au for assistance.