

System Status Overview

Status	Description	APPLICATIONS	PROJECTS
NOI in progress	The researcher/ external portal user commences the initial application. The Research Office (RO) can see some of the data flowing into the backend but will not be able to edit the application until it is submitted.	x	
NOI submitted	Researcher submits initial application to the RO. Once submitted the application will not be editable by the researcher, only by the RO.	x	
Proposal in progress	For or Contract Research and Consultancy, once the RO has reviewed the NOI, they will send it back to the researcher to complete any outstanding details.	x	
Proposal submitted	Once all details are completed, the researcher submits the application to RO and the status changes to proposal submitted.	x	
Waiting for approval	HoU decision has been triggered by RO, the status changes to 'Waiting for approval'.	x	
Proposal approved	HoU has approved the application.	x	
Rejected	HoU does not approve the application.	x	
Withdrawn by applicant	Researcher withdraws application from External portal.	x	
Acceptance pending approval	Waiting for CI to accept offer.	x	
Acceptance of Offer pending	Waiting for CI to complete the Establishment form.		x
CI accepts offer	CI accepts offer.	x	x
Waiting for chart string	Waiting for management accountant to enter chart string components.	x	x
Establishment in progress	Establishment in progress, waiting for chart string, putting in budget etc.	x	x
UniFi project in progress	Sent to Unifi, waiting for response		x
Approved	Approved project, should stay at this state until project closes out.		x
Successful	The Application side will show as successful (rather than approved) until the project closes out.	x	
Preliminary closed - pending final report	Preliminary closed - pending final project report. Based on UniFi and MyResearch milestone status.		x
Preliminary closed	Preliminary closed project. Based on UniFi status.		x
Completed	Completed project. Project automatically closes when it closes in UniFi, project end date passed, and no milestones are left.		x
Discontinued	Discontinued project - administrative error and closed out.		x
Suspended	Suspended project - project put on indefinite hold.		x
Terminated	Terminated project - project started but finished early.		x