

MyResearch Portal Dashboard Matrix – Head of Unit and Head of Unit Advisor

Dashboard	Status	Purpose / Use Case
Application Decisions	NEW	The Application Decisions Dashboard provides visibility of decision activities associated with research applications that you are authorised to access within MyResearch. Users can monitor decision types, statuses, assignees, due dates, and outcomes, alongside related application, project, scheme, round, and organisational unit information. The dashboard supports the management and tracking of application approval processes, helps identify outstanding decision actions, and enables reporting on decision workflows and outcomes.
Applications	LIVE	The Applications Dashboard provides a central view of research applications that you are authorised to access within MyResearch. Users can monitor application activity, track progress and outcomes, and analyse funding application trends and opportunities. Applications can be filtered by status, funding scheme and round, faculty, school, institute, or administering unit, allowing users to access key information such as lead investigators, application dates, funding requested, and approval status to support monitoring, reporting, and decision-making.
Approved Project UniFi ChartString	LIVE	The Approved Project UniFi Chart-string Dashboard provides a view of approved research projects and their associated UniFi chart strings that you are authorised to access within MyResearch. Users can review project financial account information alongside key project details, including project title, contact name, administering unit, funding type, start date, and project status. The dashboard supports the verification of chart string creation, financial and project administration processes, project monitoring, and reporting and reconciliation activities.
Chart String Requests	LIVE	The Chart String Requests Dashboard provides visibility of projects requiring a UniFi chart string that you are authorised to access within MyResearch. Users can monitor request activity, track outstanding requests, and identify delays in the chart string creation process. Results can be filtered by administering unit, funding provider, and round, with access to information such as request dates, project details, and days outstanding, supporting workflow management, prioritisation of follow-up actions, and timely project establishment and financial administration.
HoU Advisor Dashboard	NEW	The HoU Advisor Dashboard provides an enhanced view of projects that you are authorised to access within MyResearch, bringing together project, organisational, funding, and stakeholder information to support portfolio oversight and more detailed analysis than the standard Projects Dashboard. Users can monitor project status, funding schemes, project costs, organisational involvement, key project dates, and relationships between UQ units and external organisations. The dashboard is designed to support Heads of Unit Advisors with stakeholder management, reporting, and informed decision-making across their project portfolio.

Projects	LIVE	The Projects Dashboard provides a comprehensive view of projects that you are authorised to access within MyResearch. Users can monitor project activity, status, key dates, and project ownership information, and filter results by status, funding scheme and round, faculty, school, institute, or administering unit. The dashboard supports project monitoring, portfolio reporting, workload management, and the identification of projects requiring action or review.
Research Support Dashboard	NEW	The Research Support Dashboard provides a searchable directory of Research Support Team members and their associated teams within MyResearch. Users can identify research support contacts, determine whether team members are designated as HoU Advisors, and filter results by Research Support Team, team member, and HoU Advisor status. The dashboard supports communication, collaboration, and an improved understanding of research support team structures across the University.
Variations	NEW	The Variations Dashboard provides visibility of project variation requests for projects that you are authorised to access within MyResearch. Users can monitor variation requests and approved changes to project funding, scope, dates, and other project attributes, and filter variations by status, variation type, administering unit, and funding round. The dashboard supports the management and tracking of project changes, helping users identify outstanding variation requests, monitor approval progress, and support effective project governance and reporting.

Note: Dashboard results are permission-based and only display records that the logged-in user is authorised to access within MyResearch. The data available in each dashboard will vary depending on a user's role and assigned permissions.